



OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
July 15, 2009

The regular July meeting of the Olathe Public Library Board was called to order at 4:00 p.m. by President Tom Hutcheson. Members present were Cathie Bennie, Dana Campbell, Jack Hansen, Tom Hutcheson, Wes McCoy, Linda Schoonover (President of Friends of the Library), Cliff Tatham (Chairperson of Olathe Public Library Foundation Board) and Library Director Emily Baker. Absent were Darryl Ashley, Rodney Birch and Mayor Michael Copeland. Also attending were Michael Lowry, Allen, Gibbs & Houlik, L.C. and library employees Leslie Ellsworth and Janet Monsees.

There were no public comments.

Board President Tom Hutcheson presented former Board President Wes McCoy with a framed trustee certification. He is the second trustee from Olathe Public Library to qualify for the certification. Mr. Hutcheson also shared the proclamation from the City of Olathe honoring the Olathe Public Library's centennial year.

1. 2008 AUDIT REPORT – ALLEN, GIBBS & HOULIK, L.C.

Michael Lowry, Allen, Gibbs & Houlik, L.C., presented the 2008 Auditor's report to the Olathe Public Library Board. He reported that the library received the highest rating of "unqualified opinion". There were no internal control issues. Cathie Bennie moved to approve the 2008 Auditor's Report. Seconded by Jack Hansen and motion passed.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of June 18 were reviewed. Wes McCoy moved to approve the minutes of the library board meeting of June 18. Seconded by Dana Campbell and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4. REPORT OF THE TREASURER

Janet Monsees gave the treasurer's report. Dana Campbell moved to approve the treasurer's report. Seconded by Cathie Bennie and motion passed.

5. CONSENT AGENDA

June expenditures were reviewed. Leslie Ellsworth presented a comparison of prospective copiers to replace the staff copier at the Main Library. She recommended purchasing the Konica Minolta Bizhub C652 at a cost of \$18,924. Dana Campbell moved to approve the consent agenda. Seconded by Jack Hansen and motion passed.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. June had the highest circulation in the history of the library. Circulation was up 13.4% at Main and 7.2% at Indian Creek. Gate count at Main was up 25.8% and 11.7% at Indian Creek. Volunteer hours were up 18.5%. More adults are volunteering. ILL was up 18.5% for borrowed and up 10.1% for loaned.

PowerPoint presentations continue for the Library Centennial. The library will host the Olathe Chamber of Commerce Coffee July 23 from 9:00 to 10:30 a.m. The open house centennial parties will be July 31 at Main and August 7 at Indian Creek Branch from 7:00 to 9:00 p.m. The Indian Creek party will be outside if there is nice weather. The foundation reception will be October 10 at the Main Library.

Statewide courier service started July 6 and is being managed by NEKLS. OPL is now sending e-newsletters.

To date 5,360 summer reading club folders have been given out. There has been good attendance at the programs. The Olathe Reads end of summer finale will be August 15, 10:30 a.m., at Scarborough Elementary School. The first phase of the application for a Comcast grant for next year has been completed.

The fines and fees notices sent in June with a five dollar incentive to pay the fines by July 3 resulted in \$18,000 for fines in June. The average for the first five months was \$13,300. The self pickup of holds has begun at Main and Indian Creek.

Ms. Baker attended the Lawrence Public Library board meeting for July and presented a seminar for that board to earn hours toward trustee certification.

7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by President Linda Schoonover. The July book sale grossed approximately \$1,000. Eighty-eight items were recently added to the library's collection from donations. The Friends board voted not to have the Ella Mae Memorial Book Sale in 2010, but will have more Saturday book sales. A Friday night sale will be held during the centennial open house August 7.

8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. To date approximately \$7,500 has been raised for "A Taste of Literacy" fundraiser. The Foundation's balance June 30 was \$184,846. A board meeting will be held August 10 to plan the October 10 foundation reception.

9. UNFINISHED BUSINESS

Emily Baker attended the Coordination Committee for Downtown Public Projects meeting on June 17.

10. NEW BUSINESS

Proposed changes to the Borrowing Privilege Requirements were reviewed by Leslie Ellsworth. Jack Hansen moved to approve the proposed changes to the Borrowing Privilege Requirements. Seconded by Cathie Bennie and motion passed. Emily Baker reviewed the library's policy regarding the display of free newspapers and magazines to tell board members that the policy is still appropriate. She also discussed public libraries and their place as limited public forums for all points of view.

11. ADJOURNMENT

President Tom Hutcheson adjourned the meeting at 5:15 p.m.

Jack Hansen, Secretary