



OLATHE PUBLIC LIBRARY BOARD  
REGULAR MONTHLY MEETING  
June 17, 2009

The regular June meeting of the Olathe Public Library Board was called to order at 4:03 p.m. by President Tom Hutcheson. Members present were Cathie Bennie, Rodney Birch, Dana Campbell, Jack Hansen, Wes McCoy, Linda Schoonover (President of the Friends of the Library), and Library Director Emily Baker. Absent were Darryl Ashley, Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending was library employee Leslie Ellsworth.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of May 27<sup>th</sup> were reviewed. Wes McCoy moved to approve the minutes of the library board meeting of May 27<sup>th</sup>. Seconded by Rodney Birch and motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

Add 9B. Customer Notification.

3. REPORT OF THE TREASURER

Rodney Birch gave the treasurer's report. Dana Campbell moved to approve the treasurer's report. Seconded by Cathie Bennie and motion passed.

4. CONSENT AGENDA

The May expenditures were reviewed. Jack Hansen moved to approve the May expenditures. Seconded by Dana Campbell and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. Circulation for the main library decreased 5.1 % and increased 5.6 % for Indian Creek Branch with a combined circulation increase of 0.6 %. Ms. Baker pointed out that with being closed for seven days at the main library, the circulation came in slightly below last year. The main gate count was down 5.6 % and the Indian Creek Branch gate count was up 6.3 % with a combined gate count increase of 0.6 %. The number of combined volunteer hours decreased 1.3 % and the number of combined volunteers decreased 0.6 %.

Ms. Baker reported that library staff is fine tuning the two Open Houses, to be held on July 31<sup>st</sup> at Main and August 7<sup>th</sup> at the branch. The Doo Dads and Devin Henderson will be providing the entertainment.

Ms. Baker attended the NEKLS Executive Council meetings in May and June. Ms. Baker reported the Downtown Public Projects Committee will meet on June 19<sup>th</sup>. The committee is evaluating the latest RFP, interviewing developers and selecting a developer to recommend.

Ms. Baker reported that 4,864 Summer Reading Club folders have been handed out so far this summer. Ms. Baker has also begun working on applying for the Comcast grant for next summer. The fines and fees notice was sent on June 11<sup>th</sup> to borrowers who owed \$25 or more in fines and fees with a \$5 off incentive to pay their balance in full by July 3<sup>rd</sup>.

Ms. Baker presented the annual library budget at the City Council meeting on June 9<sup>th</sup>. Ms. Baker also informed the City Council that the library board endorsed downtown development and the building of a new main library and shared a calculator of library services with council members showing that the community receives \$6 in materials and services for every \$1 in tax dollars.

#### 6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Linda Schoonover. The Friends of the Library reported they have collected \$319.00 on consignment sales and approximately \$900.00 on the June 2009 mini book sale. The Friends of the Library approved \$1,925.00 for the renewal of the movie licensing and \$275.00 for the TLC Gala ad. The next mini book sale will be held on July 11<sup>th</sup>.

#### 7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker. Ms. Baker reported that \$5,275 in donations and \$750 in pledges have been received as a result of the donor letters. The Foundation has sent out two notices so far and a third reminder notice will be sent with details of a thank you reception to be held in October.

#### 8. UNFINISHED BUSINESS

Ms. Baker reported that the Downtown Public Projects Coordinating Committee has revised the RFP citing the Mill Creek Site property. The committee has narrowed the search down to two developers and are working on making a decision.

#### 9. NEW BUSINESS

Ms. Baker distributed information on the upcoming NEKLS Trustee Training workshops.

Leslie Ellsworth discussed discontinuing mail notifications for overdue materials and bills generated by the Sirsi system. Library customers would be given the option of receiving their notices by email or phone.

Dana Campbell moved to discontinue mail notifications for overdue materials and bills generated by the Sirsi system, instead offering customers the option of email or voice notification as of January 1, 2010. Seconded by Jack Hansen and motion passed.

#### 10. ADJOURNMENT

President Tom Hutcheson adjourned the meeting at 4:47 p.m.

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Jack Hansen, Secretary