

OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
January 21, 2009

The regular January meeting of the Olathe Public Library Board was called to order at 4:00 p.m. by President Tom Hutcheson. Members present were Darryl Ashley, Cathie Bennie, Rodney Birch, Dana Campbell, Jack Hansen, Wes McCoy, Peggy Ingle (President of the Friends of the Library) (left at 5:05 p.m.), and Library Director Emily Baker. Absent was Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending were library employees Leslie Ellsworth and Janet Monsees and Thomas Morefield, Senior Long Range Planner for the City of Olathe.

There were no public comments.

1. CITY OF OLATHE COMPREHENSIVE PLAN PRESENTATION

Thomas Morefield, Senior Long Range Planner for the City of Olathe, presented the City's Comprehensive Plan to board members. It has been ten years since the City's Comprehensive Plan has been updated. The City has been holding meetings with the people of Olathe to gather input for the plan. Ms. Baker took part in one of the stakeholders interviews for the plan last fall.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of December 17th were reviewed. Wes McCoy moved to approve the minutes of the library board meeting of December 17th as amended. Seconded by Darryl Ashley and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

Delete item 10A. Revised 2009 Olathe Public Library Budget.

4. REPORT OF THE TREASURER

Cathie Bennie gave the treasurer's report. Rodney Birch moved to approve the treasurer's report. Seconded by Jack Hansen and motion passed.

5. CONSENT AGENDA

The December expenditures were reviewed. Dana Campbell moved to approve the December expenditures. Seconded by Darryl Ashley and motion passed.

Janet Monsees presented several options for library investments to board members. Darryl Ashley moved to invest \$450,000 with First National Bank of Olathe at a rate of 3.46% for a term of fourteen months and that Metcalf Bank will be considered for the library's next investment review. Seconded by Dana Campbell and motion passed, opposed by Wes McCoy.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. Circulation for the main library increased 2.1 % and increased 1.8 % for Indian Creek Branch with a combined circulation increase of 2.0 %. The main gate count was up 24 % and the Indian Creek Branch gate count was up 7.6 % with a combined gate count increase of 15.7 %. The number of combined volunteer hours increased 0.9 % and the number of combined volunteers increased 21.3 %. Website visits have increased 43.8 %.

Ms. Baker reported that interior banners and four parking lot banners for the library's

centennial have been installed. Library staff have almost completed a PowerPoint presentation on the history of the Olathe Public Library that will be used to promote the library at various service clubs and assisted living facilities. The Mayor will issue a proclamation this summer and the library will host the Chamber Coffee in July 2009 as part of the centennial festivities. The two key events will be held July 31st and August 7th.

Ms. Baker reported that several staff members joined her for the Martin Luther King Jr. 2009 Community Prayer Breakfast in which Cleophus J. LaRue, Ph.D. spoke to the group. Ms. Baker will attend the NEKLS Executive Council Meeting on January 22nd, the Coordinating Committee for Downtown on January 23rd, and the KCMLIN Council Meeting on January 31st. Dana Campbell will be leading a brainstorming session with library staff members on future facilities on January 29th. The Chamber Luncheon will be held on January 30th at 11:30 a.m. at the Holiday Inn.

Wes McCoy moved to approve a ¼ page Big Read Ad for \$800.00. Seconded by Jack Hansen and motion passed. Ms. Baker announced that Johnson County Library, Kansas City Kansas Library and our library will be hosting the Big Read Kick-off, April 4th at the Legends.

Ms. Baker passed out information on 2009 Legislative priorities to board members.

7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Peggy Ingle. The Friends of the Library Board last met on December 15, 2008. The next meeting will be the Annual Meeting on January 26, 2009, at the Indian Creek Branch. The Friends of the Library Annual Soup Supper will be held on March 27, 2009. The Friends of the Library have raised approximately \$3,500 in proceeds from book consignment sales and \$12,000 in book sales for 2008. The Friends of the Library have donated over \$10,000 back to the library in 2008.

8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker. Ms. Baker announced that Bob Wilhelm has resigned from the Olathe Public Library Foundation Board.

9. UNFINISHED BUSINESS

Ms. Baker reported that Ben Hart from the City of Olathe was working on figures for a Public Building Commission, PBC. Mr. Hart needed information on construction costs and a timeline. Ms. Baker met with Kurt von Achen and received an estimate of \$2.5 million for building costs and a timeframe of 14 months. Ms. Baker will meet with Ben Hart on January 22nd to see what is possible for a PBC expansion of the Indian Creek Branch.

10. NEW BUSINESS

The Personnel Policy Manual: Health Plan was reviewed. Wes McCoy moved to approve the proposed changes to the Personnel Policy Manual: Health Plan. Seconded by Cathie Bennie and motion passed.

The Drive Through Window Service policy was reviewed. Dana Campbell moved to approve the proposed changes to the Drive Through Window Service policy. Seconded by Jack Hansen and motion passed.

Ms. Baker brought up a concern from library staff about being open on Martin Luther King Jr. Day. Ms. Baker mentioned that in addition to all the other area libraries being closed, there was a concern that it was disrespectful to be open. The board members were in agreement to remain open to provide service and programs on Martin Luther King Jr. Day and Dana Campbell would write up a statement for library staff explaining their decision.

11. EXECUTIVE SESSION: LIBRARY DIRECTOR'S COMPENSATION

Jack Hansen moved to adjourn to Executive Session at 4:33 p.m., 15 minutes or less, for the purpose of discussing compensation of the director. Seconded by Darryl Ashley and motion passed.
The Olathe Public Library Board returned to open session at 4:37 p.m.

12. ADJOURNMENT

President Tom Hutcheson adjourned the meeting at 5:25 p.m.

Jack Hansen, Secretary