

OLATHE PUBLIC LIBRARY BOARD  
REGULAR MONTHLY MEETING  
December 17, 2008

The regular December meeting of the Olathe Public Library Board was called to order at 4:00 p.m. by President Tom Hutcheson. Members present were Darryl Ashley, Cathie Bennie, Rodney Birch, Dana Campbell, Wes McCoy, Peggy Ingle (President of the Friends of the Library) (left at 5:05 p.m.), and Library Director Emily Baker. Absent was Jack Hansen, Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending was library employee Leslie Ellsworth.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of November 19<sup>th</sup> were reviewed. Under 10. Unfinished Business the last sentence should read *“Seconded by Darryl Ashley and motion passed. Opposed by Wes McCoy.”* Cathie Bennie moved to approve the minutes of the library board meeting of November 19<sup>th</sup> as amended. Seconded by Darryl Ashley and motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

There were not additions or deletions to the agenda.

3. REPORT OF THE TREASURER

Cathie Bennie gave the treasurer's report. Wes McCoy moved to approve the treasurer's report. Seconded by Dana Campbell and motion passed.

4. CONSENT AGENDA

The November expenditures and the Johnson County Library Interlocal Agreement were reviewed. Darryl Ashley moved to approve the November expenditures and the Johnson County Library Interlocal Agreement. Seconded by Rodney Birch and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. Circulation for the main library decreased 7.0 % and decreased 8.0 % for Indian Creek Branch with a combined circulation decrease of 7.6 %. The main gate count was up 15.1 % and the Indian Creek Branch gate count was up 1.1 % with a combined gate count increase of 7.7 %. The number of combined volunteer hours decreased 3.62 % and the number of combined volunteers decreased 20 %.

Ms. Baker reported that each library will have an interior banner and four parking lot banners for the library's centennial after the first of the year. Plans are underway to host a tea for the Ladies Reading Circle as part of the centennial celebration. Ms. Baker attended the NEKLS Executive Council meeting on November 20<sup>th</sup>. The new pc reservation software, Envisionware, was installed on November 21<sup>st</sup>. There were a few kinks, but most have been worked out. Ms. Baker announced that the library received one donation (\$25) via the Greater Kansas City Community Foundation website and the Earth Science Clubs of Greater Kansas City donated \$500.

Ms. Baker announced both libraries will be closed at 5 p.m. on November 27<sup>th</sup> and all day on November 28<sup>th</sup> for Thanksgiving and both libraries will be closed on December 24<sup>th</sup> and December 25<sup>th</sup> for Christmas. Emily Baker and Kathleen O'Leary attended a KCMLIN workshop on evaluating services. Emily Baker, Leslie Ellsworth and Susie Scheiderer attended a demo on

URSA (Universal Resource Sharing Application) at JCL on December 16<sup>th</sup>. The Big Read Kick-off will be held on April 4<sup>th</sup> at the Legends. Olathe Public Library, Johnson County Library and Kansas City Kansas Public Library will be jointly sponsoring the program. The Krazy Kats will be performing music from the 60's.

Ms. Baker announced the gift cards for library staff have been distributed. She reported that staff were very grateful for the gift cards.

#### 6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Peggy Ingle. The Friends of the Library Board last met on December 15, 2008. The Friends of the Library voted to purchase new lightweight tables for book sales and will continue looking into commemorative bookmarks for the library's centennial. The next meeting will be the Annual Meeting on January 26, 2009, at the Indian Creek Branch. The Friends of the Library Annual Soup Supper will be held on March 27, 2009. The consignment total for October and November was \$564.72 with a year to date total of \$3,062.29.

#### 7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker. The Olathe Public Library Foundation Board last met on December 8, 2008. The Olathe Public Library Foundation has committed to giving \$5,000 to the library for the 2009 Summer Reading Club. Ms. Baker reported that plans are underway for the 2009 "A Taste of Literacy" dinner.

#### 8. UNFINISHED BUSINESS

Tom Hutcheson asked the board members to report on their meetings with city council members. Ms. Baker was asked by Ben Hart how much money the library could front for a Public Building Commission. Wes McCoy moved to open negotiations for a Public Building Commission at \$800,000.00 for the expansion of the Indian Creek Branch. Seconded by Rodney Birch and motion passed.

#### 9. NEW BUSINESS

No new business was discussed.

#### 10. EXECUTIVE SESSION: LIBRARY DIRECTOR'S PERFORMANCE EVALUATION

Dana Campbell moved to adjourn to Executive Session at 5:05 p.m., 15 minutes or less, for the purpose of discussing compensation and the evaluation of the director. Seconded by Darryl Ashley and motion passed. The Olathe Public Library Board returned to open session at 5:20 p.m. Wes McCoy moved to offer Ms. Baker a 3.4 % increase for 2009. Seconded by Dana Campbell and motion passed.

#### 11. ADJOURNMENT

President Tom Hutcheson adjourned the meeting at 5:27 p.m.

---

Jack Hansen, Secretary