

OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
September 17, 2008

The regular September meeting of the Olathe Public Library Board was called to order at 4:00 p.m. by President Tom Hutcheson. Members present were Darryl Ashley, Rodney Birch, Dana Campbell, Jack Hansen, Tom Hutcheson, Wes McCoy, Peggy Ingle (President of Friends of the Library) and Library Director Emily Baker. Absent were Cathie Bennie, Cliff Tatham (Chairperson of Olathe Public Library Foundation Board) and Mayor Michael Copeland. Also attending were members of the Olathe Evening Lions Club, Steve Franks, Development Services Director for the City of Olathe and library employees Mary Linse and Janet Monsees.

There were no public comments.

OLATHE EVENING LIONS CLUB PRESENTATION

Members of the Olathe Evening Lions Club presented Mary Linse with a check in the amount of \$1,683 to purchase Jaws Professional and Open Book for the library. Attending from the Lions Club were President Nancy Elliott and members Ed Hamblin, Dan Hamblin and Vern Nelson.

**1. DOWNTOWN OLATHE PUBLIC PROJECTS – STEVE FRANKS,
DEVELOPMENT SERVICES DIRECTOR, CITY OF OLATHE**

As Development Services Director, Mr. Franks is in charge of planning, building and housing for the city. There has been extensive planning done for the city and his job is to facilitate action. He is getting ready to put out an RFQ (Request for Qualifications) to determine private sector companies interested in developing four downtown sites. The sites would include the southwest corner of Santa Fe and Chestnut, the old post office building, the area one block west of City Hall where the farmer's market is located and the Olathe Public Library. Dana Campbell moved to authorize the City of Olathe to include the Olathe Public Library downtown property in the RFQ. Seconded by Darryl Ashley and motion passed.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of August 20th were reviewed. Wes McCoy moved to approve the minutes of the library board meeting of August 20th. Seconded by Jack Hansen and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

Item 10D – Board Packet Delivery was added under New Business.

4. REPORT OF THE TREASURER

The report of the treasurer was given by Janet Monsees in the absence of Treasurer Cathie Bennie. Dana Campbell moved to approve the treasurer's report. Seconded by Rodney Birch and motion passed.

5. CONSENT AGENDA

The August expenditures were reviewed. Wes McCoy moved to approve the consent agenda. Seconded by Darryl Ashley and motion passed.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. August circulation at the main library was up .7% and up 1.3% at Indian Creek. Website visits were up 40.3%. Gate count was up 2.8% at the main library and up 5% at the branch. Volunteer hours were up 3.3%. ILL was up .2% for borrowed and down 3% for loaned.

The landscape project at Main will be completed this week.

September is Library Card Sign-Up Month and the promotion started with a donated booth at Old Settlers staffed by library employees.

Updated business cards are now available with the new logo. Upgrades to Sirsi Symphony will take place October 23rd. Friends of the Library donated \$300 for Prime Time Family Reading Time dinner expenses.

The Centennial Committee for 2009 has been expanded to include additional staff members. An Awareness Campaign Committee made up of staff from the old Project team will work on ways to promote the library. Final copies and a CD of the 20 year master plan have been received.

The library's United Way campaign will be the week of September 29th. Cookouts will be held at Indian Creek Branch September 30th and at Main October 2nd. Plans are being finalized for Staff Day November 7th.

7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Peggy Ingle. The next mini book sale will be October 11th at Indian Creek. Several books donated to the Friends have been placed in the library's circulating collection. Plans are being made for next year's annual soup supper and program March 27th featuring Cathy Maxwell, the daughter of Dr. Wollen. The Friends gave a \$300 donation to the library for the Prime Time Family Reading Time dinner expenses.

8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker in the absence of Cliff Tatham. Reservations are needed by September 23rd for the September 27th "A Taste of Literacy" fundraiser. To date, \$9,800 has been raised in sponsorships. In-Kind sponsors are Sir Speedy, Nathan Ellsworth and Johnson's County Gazette. This year is the 125th anniversary of the Ladies Reading Circle and board members suggested making posters from old Ladies Reading Circle pictures to hang in the library. They also suggested hanging banners on street lights and over Santa Fe for the library's 100th anniversary next year.

9. UNFINISHED BUSINESS

Six bound copies of the master plan have been received from Providence Associates.

10. NEW BUSINESS

Proposed JCL/OPL Sirsi enhancements were reviewed. Dana Campbell moved to establish customer credit accounts through Sirsi system enhancements. Seconded by Wes McCoy and motion passed.

Planning has started to replace the carpet at the Main Library next May. Architect Kurt von Achen will manage the project and contract with interior designer Marcia McCown to help implement the replacement.

Nominations are being accepted for the Nancy Quinlisk Chandler Volunteer Award to be presented at the volunteer reception November 1st. Board members recommended that a special one-time Outstanding Service Award be presented to Cliff Tatham at the dinner. Cliff is already a recipient of the Nancy Quinlisk Chandler Volunteer Award.

Emily Baker asked for permission to save money on delivery of board packets, sending them by U.S. Postal Service. All in attendance agreed. Tom Hutcheson suggested sending the Strategic Plan Report quarterly.

11. ADJOURNMENT

President Tom Hutcheson adjourned the meeting at 5:50 p.m.

Jack Hansen, Secretary