

OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
August 20, 2008

The regular August meeting of the Olathe Public Library Board was called to order at 4:00 p.m. by President Tom Hutcheson. Members present were Cathie Bennie, Rodney Birch, Dana Campbell, Wes McCoy, Cliff Tatham (Chairperson of Olathe Public Library Foundation Board), Peggy Ingle (President of the Friends of the Library) and Library Director Emily Baker. Absent were Darryl Ashley, Jack Hansen and Mayor Michael Copeland. Also attending was library employee Leslie Ellsworth.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of July 16th were reviewed. Dana Campbell moved to approve the minutes of the library board meeting of July 16th. Seconded by Cathie Bennie and motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

Item 4B -- Zahner – Ice and Snow Guards was added to the Consent Agenda.

Item 9B – Rotary Group Exchange was added under New Business.

3. REPORT OF THE TREASURER

Cathie Bennie gave the treasurer's report. Wes McCoy moved to approve the treasurer's report. Seconded by Dana Campbell and motion passed.

4. CONSENT AGENDA

The July expenditures and Zahner – Ice and Snow Guards were reviewed. Wes McCoy moved to approve the July expenditures and Zahner – Ice and Snow Guards. Seconded by Cathie Bennie and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. Circulation for the main library increased 7.6 % and increased 7.5 % for Indian Creek Branch with a combined circulation increase of 7.5 %. The main gate count was up 13.5 % and the Indian Creek Branch gate count was down 2.2 % with a combined gate count increase of 4.6 %. The number of combined volunteer hours decreased 35.4 % and the number of combined volunteers decreased 33.6 %. Website visits have increased 47.4 % from one year ago. Ms. Baker reported that the computer usage sessions statistic is currently unreliable. The Johnson County Library will be changing vendors in the next several months and this should provide us with reliable statistics.

Ms. Baker reported that the main entry remodeling has been completed. The concrete pad has received a much improved finish. The irrigation project has also been completed. The landscaping will begin after the Old Settler's Celebration. New lighting was installed in the YA section and ceiling fans have been installed in the new computer room. Ms. Baker will begin working with an architect and interior designer to make plans for replacing the carpeting at the main library in May 2009.

The new logo is now available for projects. The new logo will be on 20,000 new library cards. September is Library Card Sign-Up Month and the library will be pushing new card sign-ups during the month. Library staff will handle new library card sign ups at a booth during the Old Settler's Celebration. The new box van has also been painted with the new logo.

The library will be upgrading Sirsi in mid October. Ms. Baker will share enhancements of the upgrade at the September board meeting. The library has received money from the Mulder family and library staff for the Jack Mulder memorial. Approximately \$1,000 has been received for the Hazel Hall Memorial. The library is looking into using this money on a particular piece of equipment.

The Children's Summer Reading Club had an increase of 33% in the folders distributed to children this summer. The Adult Reading Club also had a significant increase in participation this summer. The End of Summer Concert was held on August 16th at Olathe East High School. Emily Baker and Kate Capps will be riding on the OLATHE READS float in the Old Settlers Day Parade. The Olathe Rotary Club will be donating \$250.00 for Prime Time Family Reading Time dinner expenses. This bi-lingual program is a six week series for parents and children.

6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Peggy Ingle. The Friends of the Library raised \$1,191.06 from the Beat the Heat Booksale. The next booksale will be held November 15, 2008. The Friends of the Library raised \$455.72 on 22 books sold through consignment. Since November of 2007 the Friends of the Library have raised a total of \$1,585.69 by selling books through consignment. The Friends of the Library approved a quarter page ad in the TLC Gala program. The next meeting will be August 25, 2008.

7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. The Olathe Public Library Foundation Board last met on August 18th. Mr. Tatham reported the Olathe News was unable to make a financial pledge this year, but would provide the Olathe Public Library Foundation with some free advertising. The Olathe Public Library Foundation Board will be providing two grants to the Olathe Public Library, for the purchase of a UbiDuo and \$5,000 for the Summer Reading Club. Dana Campbell moved to contribute \$250.00 from the Olathe Public Library Foundation to the library for the Hazel Hall Memorial. Seconded by Rodney Birch and motion passed.

8. UNFINISHED BUSINESS

Steve Franks will be at the September board meeting to provide some background on future plans for downtown Olathe. Ms. Baker attended the Downtown Committee for the first time August 15th. Emily Baker and Tom Hutcheson met with city officials about a Public Building Commission to finance future projects. Dana Campbell moved to have Emily Baker contact Karen Hooven to schedule a formal presentation with Olathe City Council to obtain approval on the Library's Master Plan. Seconded by Wes McCoy and motion passed.

9. NEW BUSINESS

Darryl Ashley, Emily Baker and Tom Hutcheson had attended a Library Trustee Training on Intellectual Freedom. Ms. Baker went through the Olathe Public Library policies and training materials on Intellectual Freedom for library board members. Ms. Baker provided instruction on how Olathe Public Library handles customer comments regarding materials.

The Rotary Group Exchange Program provides young professionals between the ages of 25-40 the opportunity to spend four weeks in a different country learning about that country and their profession. The program is fully supported by Rotarians. Wes McCoy moved to support a full-time Olathe Public Library staff member for the Rotary Group Exchange Program. Seconded by Cathie Bennie and motion passed.

10. ADJOURNMENT

President Tom Hutcheson adjourned the meeting at 5:23 p.m.

Jack Hansen, Secretary