

OLATHE PUBLIC LIBRARY BOARD  
REGULAR MONTHLY MEETING  
March 26, 2008

The regular March meeting of the Olathe Public Library Board was called to order at 4:05 p.m. by President Wes McCoy. Members present were Darryl Ashley, Cathie Bennie, Rodney Birch, Dana Campbell, Jack Hansen, Tom Hutcheson and Library Director Emily Baker. Absent was Peggy Ingle (President of the Friends of the Library), Cliff Tatham (Chairperson of Olathe Public Library Foundation Board) and Mayor Michael Copeland. Also attending was consultant Ellen Miller and library employee Leslie Ellsworth.

There were no public comments.

1. OLATHE PUBLIC LIBRARY FACILITIES TASK FORCE PRESENTATION

Darryl Ashley, Dana Campbell and Emily Baker presented the findings of the Olathe Public Library Facilities Task Force meetings to the board members. A written report was handed out to each member.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of February 20<sup>th</sup> were reviewed. Tom Hutcheson moved to approve the minutes of the library board meeting of February 20<sup>th</sup>. Seconded by Cathie Bennie and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4. REPORT OF THE TREASURER

Cathie Bennie gave the treasurer's report. Darryl Ashley moved to approve the treasurer's report. Seconded by Dana Campbell and motion passed.

5. CONSENT AGENDA

The February expenditures, McNaughton DVD Lease Plan and York Contractors Irrigation System Agreement were reviewed. Tom Hutcheson moved to approve the February expenditures, McNaughton DVD Lease Plan and York Contractors Irrigation System Agreement. Seconded by Dana Campbell and motion passed.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The statistical report showed total holdings at 293,354. Circulation for the main library increased 4.6 % and increased 2.9 % for Indian Creek Branch with a combined circulation increase of 3.7 %. The main gate count was up 7.1 % and the Indian Creek Branch gate count was up 4.8 % with a combined gate count increase of 6.0 %. The number of combined volunteer hours increased 30.6 % and the number of combined volunteers increased 24.1 %. Website visits have increased 70.4 % from one year ago.

Ms. Baker reported the main entry remodel has been completed except for the concrete staining and flower bed redo. The contractors are waiting for consistent warm weather to complete the concrete staining. The staff room has not flooded recently, but contractors are still

investigating possible causes for the flooding. The new computer room will be receiving new signage to match the existing signage in the building.

AGH, a Wichita based firm, conducted the library's audit March 3-7, 2008. Ms. Baker attended the NEKLS Executive Board Meeting on March 20, 2008. The statewide courier will be considered in Omnibus bill in a May Legislative Session. Maggie Baker, Ruth Suddreth and Tom Hutcheson attended the Gates grant advocacy training in Wichita. Mr. Hutcheson provided board members with an overview of the training.

Comcast will be airing a public service announcement that includes the boot event at the library. Kathleen O'Leary and Kate Capps will be attending PLA in Minneapolis, Junie Hao will be attending the Sirsi Conference in Detroit and several staff will be attending KLA in Wichita. The library has reserved a table for eight at the Mayor's Luncheon on March 29<sup>th</sup>. Laura Ienstein will be attending the April 2008 board meeting to present the Master Plan.

#### 7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Tom Hutcheson. The Friends of the Library Board last met on March 24, 2008. The proceeds from the February mini booksale was \$1717.00. The Ella Mae Memorial Book Sale will be held April 17<sup>th</sup> through April 20<sup>th</sup> at the Center of Grace. The Friends of the Library Annual Soup Supper will be held on March 28<sup>th</sup> at the Indian Creek Community Church. The Friends of the Library Board approved a \$1,500 contribution for the end of summer concert and a \$1,200 contribution to support the adult summer reading club.

#### 8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker. Ms. Baker announced that Jim Silvers and Bob Wilhelm have sent out letters to the traditional sponsors for the fall dinner.

#### 9. UNFINISHED BUSINESS

No reports were given at this time.

#### 10. NEW BUSINESS

Proposed changes to the Branch Conference Rooms policy were reviewed. Tom Hutcheson moved to approve the proposed changes to the Branch Conference Rooms policy. Seconded by Rodney Birch and motion passed.

The Coffee Creek Regional Detention agreement was reviewed. Cathie Bennie moved to approve the Coffee Creek Regional Detention agreement. Seconded by Darryl Ashley and motion passed.

The nominating committee was discussed. Darryl Ashley moved to appoint Dana Campbell and Rodney Birch to the nominating committee. Seconded by Jack Hansen and motion passed.

#### 11. ADJOURNMENT

President Wes McCoy adjourned the meeting at 5:32 p.m.

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Jack Hansen, Secretary